



**Request for Proposal
Phase 11 SSES Addendum No. 4 to
RFP No. 419066.78.0161
May, 2024**



The following information encompasses Addendum No. 4 for the above referenced RFP. Bidders shall fully consider and acknowledge this Addendum in the preparation and submittal of its formal Proposal. Failure to do so may result in the rejection of the Proposal.

Section 1 – Update section 00180.4 Proposal Submission Instructions
Section 1 – Update section 00180.17 Selection Schedule

All other conditions and requirements remain unchanged.

**Section 1
Update section 00180.4 Proposal Submission Instructions**

00180 - Request for Proposal

00180.1 Introduction

This Request for Proposal ("RFP") is comprised of the documents listed below:

- 419066.78.0161 Complete RFP // pdf Format
- 419066.78.0161 00380 Proposal Fill-In Form // xls Format

00180.2 Project Overview

The Program consists of the management of the capital program needed to bring the city's wastewater and sewer system into compliance with federal and state regulations per The City of Memphis Wastewater Collection and Transmission System (WCTS) Condition Assessment and Rehabilitation Program Consent Decree signed on September 21, 2012, including the procurement of studies, design and construction services associated with the City of Memphis SARP10 Program.

00180.3 Scope of Work

The scope of work for this RFP is as follows:

North Wolf Tributaries: Walnut Grove Lake (WN07-2, NO09 and NS13)

Service contractor 78.0161 shall be responsible for completion and correct documentation per Technical Specifications of a condition assessment of the sanitary sewer lines and manholes in the assigned Phase 11 Area. This work would consist of smaller diameter assessment in residential, commercial and easement locations as well as large diameter interceptor assessment. Wolf North Tributaries Walnut Grove Lake (WN07-2, NO09 and NS13).

IRP/Clean Up Reassessment 2024 Segments

Service contractor 78.0162 shall be responsible for completion and correct documentation per Technical Specifications of a condition assessment of the sanitary sewer lines and manholes in the multiple areas in the City of Memphis. This work would consist of smaller diameter assessment in residential, commercial and easement locations as well as large diameter interceptor assessment.

Purchaser reserves the right to combine or split the stated Service Contracts above.

00180.4 Proposal Submission Instructions

Digital Submission:

~~Proposals will be received at the office of the Black & Veatch SARP10 Program, Attn: Jerry Caldwell Program Manager, 845 Crossover Lane, Suite 120, Memphis TN, 38117. Proposals must be submitted in a digital format via CD, DVD, or flash drive. The digital submission must include one PDF document that includes all pages and documents of the proposal, and one Excel file of the Proposal Fill-In form. (Reference: SSES Phase 11 Project, PROPOSAL No. 419066.78.0161)~~

~~One electronic copy shall be prepared and emailed to:~~

~~Program Mailbox: MemphisWCTS@bv.com~~

~~(Reference: SARP10 Program Phase 11 SSES, PROPOSAL No. 419066.78.0161)~~

~~PROPOSAL DUE DATE: 3:00 PM (local time), May 7, 2024~~

Sealed proposals will be received at the office of Black & Veatch SARP10 Program, Attn: Jerry Caldwell Project Manager, 845 Crossover Lane, Suite 120, Memphis, TN 38117, until **3:00 p.m. local time, May 9, 2024** for:

SARP10 Program **Phase 11 SSES Proposal No. 419066.78.0161.**

The Sealed Proposal envelope must be labeled with the project name and bidder's name and must contain one (1) hard copy of the proposal and one (1) electronic **CD** copy of the proposal **via flash drive.**



****Responses will NOT be accepted after 3:00 PM****

The Sealed Envelope or other container containing the PROPOSAL shall be marked at a minimum with the Respondent's name, the name of the Project and the PROPOSAL number. Sealed Statements that are sent through the mail or other such delivery service shall be sent in such a manner so as to allow the opening of the "Mailing Container" and still have intact the sealed PROPOSAL. On the Mailing Container the sender shall state the words that a "**SEALED RESPONSE IS ENCLOSED**" and the PROPOSAL number.

Firms desiring to submit a Proposal should carefully review these instructions. Compliance with all requirements will be solely the responsibility of the Respondent.

00180.5 Request for Proposal Definitions

Terms used in this Request for Proposal documents are defined and have the meanings assigned to them as follows. The term "B&V", "Purchaser" or "Program Manager" means Black & Veatch. The term "Respondent", "Firm", "Company", "Service Contractor" or "Bidder" means one who submits a Response directly to Black & Veatch for the purpose stated in this Solicitation Request for Proposal documents. The terms "Proposal", "Response", "PROPOSAL", or "Respondent's Response" mean all submittal documents provided by the Respondent as required by this Request for Proposal. The terms "Request for PROPOSAL" or "PROPOSAL Documents" mean the documents included in this Request for Proposal.

Every effort has been made to use industry-accepted terminology in this Request for Proposal. Any statement in this document, which uses words such as "must", "shall", "should", "provide for" or "have/provide the capability of/for", means that compliance with the intent of the statement is mandatory and that failure by the Respondent to satisfy that intent may be cause for the Response to be rejected.

00180.6 Not Used

00180.7 Proposal Format

Proposals should be concise. Excessive language or unclear responses may jeopardize your Firm's point accumulation for the project. Proposals must comply with the format and content described in the following Sections. Dividers with tabs should separate each Section, and the tabs should be labeled with the Section numbers listed below. Proposals shall be limited to a maximum of 35 pages total for Sections I through IV (not including the front and back covers and the dividers). Section V shall be limited to 00380 Proposal Fill-In Form only. Do not include any information in your Proposal that is not specifically requested. Scoring methodology is identified in Section 00180.18. Failure of a respondent to include all listed items may result in the rejection of respondent's proposal.

Section I – Project Approach and Schedule

In this section, the respondent shall describe in detail its plans and approach for fulfilling the requirements reflected in the RFP. The RFP describes the minimum level of services to be provided by the respondent. The respondent must present respondent's understanding of the requirements and respondent's ability to fulfill all requirements successfully. The approach proposed by the respondent should demonstrate the respondent's ability to minimize costs, ensure compliance with the Consent Decree, and meet the proposed project schedule.

The respondent's Project Approach section should also set forth a summary of any problems and challenges anticipated during the term of the Project. The respondent should identify and submit proposed solutions for each of the anticipated problems and challenges.

This section should describe respondent's ability to meet the proposed project schedule as indicated in Table 00380.5.1 Milestone Completion Dates and Applicable Liquidated Damages from notice to proceed (Effective Date), the anticipated challenges in meeting the schedule and what the respondent proposes in order to mitigate those challenges.

Provide a realistic calendar day Work schedule as a Gantt Chart for each project with a Notice to Proceed date assumed to be within three weeks of the proposal submission date. Any proposed schedule, which can realistically be achieved in less time, will be duly considered.



**Request for Proposal
Phase 11 SSES Addendum No. 4 to
RFP No. 419066.78.0161
May, 2024**



**Section 2
Update section 00180.17 Selection Schedule**

00180.17 Selection Schedule

The following schedule will be adhered to during the selection process. It is subject to change at the sole discretion of B&V.

Event	Completed By
RFP Advertising Date	April 2, 2024
Pre-Proposal Meeting	April 16, 2024
Last Date for Receipt of Questions, Registration for Prequalification Information Deadline	April 23, 2024
Issue Final Addendum to Answer Questions	April 25, 2024
Receive and Open Proposals	May 7 9 , 2024 by 3:00 pm local time
Public Notice of Intent to Award	May 23, 2024
Preconstruction Meeting with Subcontractor	June 11, 2024
Tentative Notice to Proceed	June 13, 2024

00180.18 Selection Criteria

The criteria that will be used to rank the firms will be based on a 100-point system and require applicable information as follows:

Selection Criteria	Points
Project Approach and Schedule	30
Project Team & Experience	25
M/WBE Participation	20
Cost of Scope of Work	25

00180.19 Mandatory Pre-Proposal Meeting

A mandatory pre-proposal meeting will be held from at **9:00 A.M. (local time)** at Environmental Maintenance 2865 Frayser Boulevard, Memphis TN, 38127 on **the date stated above**. Bidders are required to attend at their own cost.

