



**Request for Proposal  
Phase 6 SSES Project Addendum No. 4 to  
RFP No. 197414.78.0070  
January 15, 2018**



The following information encompasses Addendum No. 4 for the above referenced RFP. Bidders shall fully consider and acknowledge this Addendum in the preparation and submittal of its formal Proposal. Failure to do so may result in the rejection of the Proposal.

Section 1 – Updated 00180.4 Proposal Submission Instructions Proposal Due Date

Section 2 – Updated 00180.17 Selection Schedule

(As noted, the Final Addendum will be issued later this week. Areas will be revised, and the Final Addendum will contain updated maps and quantities.)

All other conditions and requirements remain unchanged.

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**Section 1  
Updated 00180.4 Proposal Submission Instructions Proposal Due Date**

## 00180.4 Proposal Submission Instructions

### Digital Submission:

Proposals will be received at the office of SARP10 (B&V/OCI), Attn: Brad Davis Deputy Program Manager, 845 Crossover Lane, Suite 120, Memphis TN, 38117. Proposals must be submitted in a digital format via CD, DVD, or flash drive. The digital submission must include one PDF document that includes all pages and documents of the proposal, and one Excel file of the Proposal Fill-In form.

(Reference: SSES Phase 6 Project, PROPOSAL No. 197414.78.0070)

### One electronic copy shall be prepared and emailed to:

Program Mailbox: [MemphisWCTS@bv.com](mailto:MemphisWCTS@bv.com)

(Reference: SSES Phase 6 Project, PROPOSAL No. 197414.78.0070)

**PROPOSAL DUE DATE:** 3:00 PM (local time), ~~Tuesday, January 30~~ **February 6, 2018**

**\*\*Responses will NOT be accepted after 3:00 PM\*\***

The Sealed Envelope or other container containing the PROPOSAL shall be marked at minimum with the Respondent's name, name of the Project and the PROPOSAL number. Sealed Statements that are sent through the mail or other such delivery service shall be sent in such a manner so as to allow the opening of the "Mailing Container" and still have intact the sealed PROPOSAL. On the Mailing Container the sender shall state the words that a **"SEALED RESPONSE IS ENCLOSED"** and the PROPOSAL number.

**Firms desiring to submit a Proposal should carefully review these instructions.  
Compliance with all requirements will be solely the responsibility of the Respondent.**

## 00180.5 Request for Proposal Definitions

Terms used in these Request for Proposal documents are defined and have the meanings assigned to them as follows. The term "B&V/OCI", "Purchaser" or "Program Manager" means Black & Veatch / Overland Contracting Inc. The term "Respondent", "Firm", "Company", "Service Contractor" or "Bidder" means one who submits a Response directly to B&V/OCI for the purpose stated in this Solicitation Request for Proposal documents. The terms "Proposal", "Response", "PROPOSAL", or "Respondent's Response" mean all submittal documents provided by the Respondent as required by this Request for Proposal. The terms "Request for PROPOSAL" or "PROPOSAL Documents" mean the documents included in this Request for Proposal.

Every effort has been made to use industry-accepted terminology in this Request for Proposal. Any statement in this document, which uses words such as "must", "shall", "should", "provide for" or "have/provide the capability of/for", means that compliance with the intent of the statement is mandatory and that failure by the Respondent to satisfy that intent may be cause for the Response to be rejected.

## 00180.6 Not Used

## 00180.7 Proposal Format

Proposals should be concise. Excessive language or unclear responses may jeopardize your Firm's point accumulation for the project. Proposals must comply with the format and content described in the following Sections. Dividers with tabs should separate each Section, and the tabs should be labeled with the Section numbers listed below. Proposals shall be limited to a maximum of 35 pages total for Sections I through IV (not including the front and back covers and the dividers). Section V shall be limited to 00380 Proposal Fill-In Form only. Do not include any information in your Proposal that is not specifically requested. Scoring methodology is identified in Section 00180.18. Failure of a respondent to include all listed items may result in the rejection of respondent's proposal.



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**Section 2  
Updated 00180.17 Selection Schedule**

B&V/OCI reserves the right to reject any Response if the evidence submitted by the Responder or if the investigation of such Respondent fails to satisfy B&V/OCI that such Respondent is properly qualified to carry out the obligations and to complete the work contemplated therein. All Responses will be rejected if there is reason to believe that collusion exists among Respondents. Responses will be considered irregular and may be rejected if they show serious omissions, alterations in form, additions not called for, conditions or unauthorized alterations, or irregularities of any kind.

**00180.15 Other Items**

This PROPOSAL does not commit B&V/OCI to enter into a contract, nor does it obligate B&V/OCI to pay for any costs incurred in the preparation and submission of Responses or in anticipation of a contract. Costs of preparing the Proposal in response to this request are solely the responsibility of the Respondent.

By responding to this solicitation, the respondent attests that no employee of Black & Veatch, OCI, Allen & Hoshall, Allworld Project Management, Gresham Smith and Partners, Carter-Malone Group, or City of Memphis employee or any such person’s spouse, child, parent, brother, sister, dependent or person assuming a relationship being the substantially equivalent of the above, has an existing or pending, direct or indirect, financial interest in the respondent’s business.

No Respondents to this solicitation shall discriminate against any employee or applicant for employment because of race, religion, color, sex, age, or national origin.

**00180.16 Selection Process**

B&V/OCI intends to select one or more firm(s) based on experience and ability, including successful completion of similar projects; qualifications of personnel; and general construction performance; available bonding capacity; service experience including record keeping/administrative ability, critical path scheduling, cost control, quality control, and safety record, as described in the Selection Criteria below. Proposals will be reviewed based on the selection criteria and one or more firms will be selected to perform the work contained in the outlined scope of work.

**00180.17 Selection Schedule**

The following schedule will be adhered to during the selection process. It is subject to change at the sole discretion of B&V/OCI.

Event	Completed By
RFP Advertising Date, RFP Available, Vendor Registration for Prequalification is Open	November 21, 2017
Pre-Proposal Meeting	December 12, 2017
Last Date for Receipt of Questions, Registration for Prequalification Information Deadline	January 5, 2018
Issue Final Addendum to Answer Questions	January 44 <del>18</del> , 2018
Receive and Open Proposals	<del>January 30</del> <b>February 6</b> , 2018 by 3:00 pm local time
Public Notice of Intent to Award	February 13 <del>20</del> , 2018
Preconstruction Meeting With Subcontractor	February 20 <del>27</del> , 2018
Tentative Notice to Proceed	<del>February 27</del> <b>March 6</b> , 2018

